



## **Minutes of the Oldway Mansion and Estate Working Party**

**20 March 2019**

**-: Present :-**

Councillor Chris Robson (Chairman), Kevin Mowat, Councillor Lynn Sykes, Councillor Christine Carter and Councillor Nicole Amil

(Also in attendance: Colleen Moon, Paul Hawthorne, Louise Gilson, Mark Green, David Watts and Lorraine Stewart)

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### **142. Minutes**

Was agreed the minutes of the meeting held on 13<sup>th</sup> February were an accurate record. Proposed by CC and seconded by LSy.

### **143. Exclusion of the Press and Public**

### **144. Matters Arising**

Events update - David Watts advised that there was a meeting held on Sunday to discuss the Open Days event. There is strong community involvement. There are 74 volunteers for the April event.

Fire extinguishers - This work has been carried out by TDA.

Security Contract - No proposal has been received yet from new contractor. Stuart Left will chase this matter and the action will be carried over to the next meeting

Ground Maintenance Contract - KM advised that the contract with Tor2 is being ended from 2nd August 2019 and he advised the Working Party on a revised maintenance schedule going forward. LG advised that the Council would need to check with the requirements of the listing for the gardens to ensure that it is kept compliant. CR read out an email received from the current gardener at Oldway with his suggestions for future grounds maintenance. This has been forwarded to KM. PH will send contact for Garden History Society through to LS. ACTION - PH

PH advised that it would need to be confirmed if the grounds of Oldway will be managed by the new Trust once it is set up.

Oldway artefacts - LS advised that the list has yet to be received due to staff sickness so it will be on the agenda for the next meeting.

**145. Nick Wheeldon attending on behalf of Red Pod Enterprises**

CR introduced NW to the Working Party. KM & NW provided an update to the Working Party, following Red Pod Enterprise's interest in Oldway and KM's visit to their site at Ivybridge.

After long discussion it was agreed to keep the dialogue and interest with Red Pod Enterprises open for future consideration as they might well present an opportunity to form part of the solution for Oldway. In particular the use of the Rotunda had yet to be determined. NW invited the members of the Working Party to visit Red Pod Enterprises at Ivybridge and KM advised that he can arrange a visit if required. KM advised those interested in visiting to contact LS to arrange - ACTION - LS/KM

**146. Budget Update**

KM issued a budget update and went through the current figures.

**147. Fire Safety inspection/report and works arising**

KM advised that the fire risk assessment report had now been received and he provided the Working Party with an update of the works identified in the report that needed to be undertaken. DW also presented his assessment of the report and a long discussion was had over this matter.

**148. Preparations for opens days 6th & 7th April**

DW advised that the preparations are going well for the proposed open day. 74 volunteers attended a meeting on Sunday to discuss the arrangements but he believes it could be up to 104 volunteers for the actual event. In light of the fire risk assessment report a decision will need to be made by the end of this week as to whether the event can go ahead and if postponed, when will it be able to be held. ACTION - KM

**149. Phase 1 project cost update**

CR advised that the current total cost of the work is estimated at £7.1m to repair the roof, fix the dry rot and the building to be returned to a reasonable state to be used to earn income. A bid for HLF funding will be submitted. KM advised that a CIC/CIO will be set up to work on a business plan so that a proposal/offer can be taken to a meeting of the full Council for a decision to take the Oldway project forward.

**150. Trust application date**

CR advised that DCA have assisted with the completion of the paperwork for the trust application. Once the application is submitted it can take around 6 - 8 weeks to

be approved. Three trustees have been identified for the application. DCA will provide a list of key skills to be used to appoint future trustees.

**151. Any other business**

CR advised that there is a list of questions and answers (FAQs) provided by DCA for help to field questions/enquiries on the open days.

DW advised that there are some works that need attention in the toilets ready for the proposed open days if they go ahead. KM advised he will speak to the TDA regarding these works. ACTION - KM/LS

KM provided CR with an email received from an individual who is interested in becoming a trustee for the new Oldway Trust/CIO.

CR provided KM with an email with suggestions for garden works at Oldway.